

COMMUNITY SERVICES DEPARTMENT
Recreation Services Division

John La Rock
Community Services Director
Garrett Craig
Recreation Services Manager

Patti Goldenson
Recreation Supervisor
Tammy Tyler
Community Service IV

Dear Parent/Guardian,

As you may know, children who participate in the Community Services Department **Early Childhood Education Program** must be completely toilet trained before registering for class. Children must be able to use the bathroom facilities without direct assistance from an adult.

Also, children who are still wearing disposable pull-ups or training pants are not considered ready for the program since accidents in the classroom can expose the rest of the children to unsanitary conditions.

We want to provide a clean and healthy environment for children in the program. We appreciate your cooperation on this matter. If your child is not completely toilet trained, please contact the Registration Office at (310) 618-2720 to request a credit on account. Your request for a credit on account must be received one business day before the third class meeting. Credit on account cannot be issued after this date.

If you need additional information, please feel free to contact me at (310) 781-7517.

Sincerely,

Tammy Tyler

Tammy Tyler
CSL IV